



**Position Title:** Remote Video Interpreter

**Employment Type:** 10 hours per week minimum

**Department:** Interpreting

**Location:** Canada-wide

### **Position Summary**

Convo Communications Canada, Inc. is a Deaf-owned, Deaf-operated, company that provides communication solutions within Canada. At present, our primary business line is providing Video Relay Services (VRS) for the Canadian Administrator of VRS, Inc. (CAV). The Canadian Administrator of VRS, (CAV) is a not-for-profit corporation that has been mandated by the Canadian Radio-Television and Telecommunications Commission (CRTC) to design, implement and oversee the delivery of video relay service (VRS) in Canada. As a CAV/Convo interpreter, you will maintain CAV's standard for excellence in interpreting while handling VRS calls in an ethical and professional manner.

At Convo Canada, we redefine what it means to give back, we are all about elevating our community to new heights, and this is not possible without people who share the same passion for our culture and identity. If you are professionally driven, passionate about people, seeking a collaborative, inclusive environment and feel we're the place for you, then please join us to make a difference!

Convo Canada is an equal opportunity employer and we welcome everyone to apply. If you require any accommodations during the application or interview process, please let us know. In your application, please feel free to note which pronouns you use.

### **Expectations**

- Undertake a remotely conducted interview and assessment
- Participate in 30 hours of remotely conducted training
- Able to work a minimum of 10 hours (P10 - Part-Time 10) up to a maximum 40 hours per week\*
- Be willing to work mornings, weekends, and/or overnights\*\*

NB: Peak hours are 6am-2pm PST/9am-5pm EST 7 days a week and preference will be given to those who are willing to work during those hours

\*If unable to commit to the minimum required hours, please inquire as we may be able to accommodate your unique needs/circumstances.

\*\*If you are interested in providing overnight interpreting services, please contact us for more information

## **Responsibilities**

- Provide high quality ASL-English interpretation
- Demonstrate strict adherence to industry-wide standards and CASLI's Code of Ethics and Guidelines for Professional Conduct
- Observe Convo's and CAV's internal policies and procedures at all times
- Undertake periodic training to stay abreast of changing technologies, trends, and procedures
- Work independently and as a team and also be ready to provide support to other interpreters remotely when needed
- Contribute to the development and high morale of the company
- Maintain a friendly and professional appearance & attitude
- Perform other duties as assigned

## **Skills & Qualifications**

- VRS interpreting experience considered an asset
- Minimum 5 years of general interpreting experience
- Community-oriented and customer-focused
- Comfortable working in a fast-paced environment
- Strong interpersonal skills
- In-depth understanding of the role and responsibilities of a video relay interpreter
- Knowledge of and familiarity with video and computer technology
- Ability and confidence to succeed in both independent and team settings
- Exhibit reliability, punctuality, and professionalism
- Graduate of an interpreter education program
- CASLI and CASLI-affiliate chapter membership required

Click [Convo Canada Careers](#) to apply.